## **READING LIST AND WRITING ASSIGNMENTS**

**General** In order to broaden officer candidates' knowledge base and improve military writing skills, the Officer Candidate School requires that a number of selected books and movies be read or viewed. Assignments may include written tests or essay-type examinations.

- a. Timely submission. Each candidate is required to complete the assignment and submit it no later than the suspense date indicated
  - (1) Late submission. If a Candidate fails to turn in an assignment by the due date without a prior approved extension, the assignment will be graded as "received" with max score of 50 points.
  - (2) Request for extension. An extension may be granted at the discretion of the OCS Commandant. A formal request must be made and approve at least 72 hours prior to the due date.
  - (3) Assignments with an approved extension will be received as "extension approved (with the date received) and a max grade of 70 percent will be issued.
  - (4) One extension may be permitted without prejudice. Depending on circumstances, two may be allowed, but multiple extensions can result in the candidate being considered for re-cycling for failure to progress.
- b. Candidates may watch movies together and may engage in discussion about the book, movie or writing assignment but each candidate shall author his/her own assignment and each assignment must be unique to the candidate. Remember the Honor Code when collaborating on assignments. The Honor Code is simple: "An officer candidate will not lie, cheat or steal nor tolerate those who do."
- c. Format. All writing assignments will be typed in 12 point font and double spaced. The assignment will specify the number of words allowed to complete the assignment. All assignments must be in Microsoft Word format. Footnotes and endnotes are allowed but will not be included in the word count.
- d. Availability and costs. All required reading and/or movies are available in local libraries or in paperback from Amazon.com or are for rent at local movie rental stores. Costs for the books are relatively inexpensive, particularly in paperback. It is recommended that every own a copy of The Army Officer's Guide. It is available on-line or at any Post Exchange. Current cost for a new copy at the PX or BX is \$17.20.